YALOVA UNIVERSITY

FACULTY OF ECONOMICS AND ADMINISTRATIVE SCIENCES

DEPARTMENT OF BUSINESS ADMINISTRATION

REQUIREMENTS FOR TAKING PRACTICAL TRAINING COURSE

The principles of assessment and evaluation are stated as follows in Yalova University Faculty of Economics and Administrative Sciences Practical Training Course Directive:

**Assessment and evaluation**

**ARTICLE 17-** (1)The responsible instructor measures the success of the students by taking into account the training report to be submitted by the students and the report to be submitted by the practical training course institution official**.**

**(**2) The grade of the institution official is accepted as the midterm exam grade, and the grade determined by the responsible instructor according to the reports prepared by the student is accepted as the final exam grade.

(3) If students fail the practical training course, they are required to take the same course or another practical training course instead.

(4) In case of failure in compulsory practical training courses, the same course must be taken again.

(5) There is no make-up for unsuccessful students.

(6) The total number of hours or ECTS of the practical training done by the student is recorded in the transcript.

Based on these issues specified in Article 17 of Yalova University Faculty of Economics and Administrative Sciences Practical Training Course Directive, the **additional issues** determined by the Department Board Decision are as follows:

In the calculation of the student's final grade in the Practical Training course, the grade of the institution official replaces the midterm, and the grade determined by the responsible instructor of the course replaces the final exam grade. Final exam grade is calculated by taking:

1. 70% of the grade determined by the Responsible Instructor in the Practical Training Responsible Instructor Evaluation Form,
2. 30% of the grade determined by the judge for the presentation made by the student at the end of the Practical Training. The judge will include at least 2 instructors from the relevant department together with the Responsible Instructor.